

# GUILLERMO TREVINO

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## Education

Texas A&M University, College Station, Texas Anticipated Graduation: August 2013

- M.S. Human Resources Development
- GPA: 4.0

*Relevant Courses: Project Management; International HRD; Survey of Management; Organizational Development.*

University of Texas at Brownsville, Brownsville, Texas Graduated: December 2011

- Post Baccalaureate - Mathematics Education 8<sup>th</sup>-12<sup>th</sup>
- Texas Teacher Certification Mathematics 8<sup>th</sup>-12<sup>th</sup>
- GPA: 4.0

Texas A&M University, College Station, Texas Graduated: May 2007

- B.S. Mechanical Engineering
- GPA: 3.03

## Technical Skills

- Linguistics: Spanish, English, Portuguese (proficiency)
- Microsoft Office, C-Scope Curriculum Management, PowerSteering PM, Solidworks

## Professional Experience

Flare Industries Inc., Austin, Texas September 2012 - Present

*Project Manager & Applications Engineer*

- Manage multiple projects concurrently; inception to completion, including detailed engineering, client approvals, materials procurement, fabrication, quality inspection, and shipment phases.
- Provide technical support for potential projects in Latin America.

Texas A&M University, College Station, Texas May 2012 - September 2012

*Graduate Assistant - Project Management Office & Center for Teaching Excellence*

- Coordinated projects for Service Portfolio, Catalog, and Service/Operational Level Agreements (ITIL Approach).
- Facilitated organizational development activities for the Project Management Office.
- Researched and analyzed Texas A&M University's international teaching assistants and faculty body profiles.
- Delivered recommendations to enhance future graduate assistant training programs.

University of Texas at Brownsville, Brownsville, Texas June 2011 - December 2011

*Graduate Assistant - Upward Bound Math and Science Institute & San Benito High School*

- Developed and implemented weekly lesson plans for Pre-AP and regular Pre-Calculus classes.
- Mentored and tutored low income and first generation students.

Cameron International Corporation, Houston, Texas August 2008 - August 2010

*Applications Engineer II - Cameron Compression Systems*

- Reviewed bid specification and developed proposals for potential projects in Latin America, India, and Asia.
- Coordinated manufacturing projects between the sales team and the production plant.
- Elaborated product and software training manuals for new personnel and customers.
- Conducted product presentations for current and potential customers.

Applied Materials, Inc., Austin, Texas July 2007 - August 2008

*Manufacturing Engineer - Component & Obsolescence Engineering Group*

- Led obsolescence/replacement manufacturing projects with different production groups.
- Monitored replacement of components through customer shipment and field performance as needed.

C.H.Guenther and Son Inc., San Antonio, Texas May 2006 - August 2006  
*Engineering Intern*

- Researched, updated, and reclassified the inventory for mechanical components.
- Developed configurations that were applied on the pallets to reduce storage problems.

Diseños y Tecnología HIGOH S.A. DE C.V., Matamoros, Mexico May 2005 - August 2005  
*Engineering Intern*

- Monitored delivery of materials from U.S. providers.
- Assembled and tested industrial machines.

University of Texas at Brownsville, Brownsville, Texas January 2004-June 2004  
*Computer Lab Assistant*

- Assisted students in the Science/Engineering and Library computer lab in areas involving: Engineering Software, Microsoft Office, and online library research sources.

**Work  
Authorization**

- Currently **TN Visa** (professional) holder.
- **Authorized to work in the U.S. through NAFTA- TN VISA**  
The nonimmigrant NAFTA Professional (TN) visa allows citizens of Mexico and Canada, as NAFTA Professionals (e.g. engineering majors) to work in the United States.

**Professional  
Affiliations  
and Honors**

- Lean 6 Sigma-Green Belt Level I, II & III - Systematic method for improving the operational performance of an organization by eliminating variability and waste. 2008-2010  
*Project: Microsoft Access Database- Worldwide Installation Product/Installation List*
- Texas A&M Texas/Mexico Scholarship 2004-2007 & 2012
- Texas A&M Graduate Assistantship- Information Technology Risk Management 2012
- American Society of Mechanical Engineers Texas A&M University Chapter-Member 2006-2009
- Environmental Management Scholarship-Hispanic Scholarship Institute 2004-2005

**Committee and  
Educational  
Opportunities**

- Organizational Development Assessment - Center for Teaching Excellence, Presenter 2012
- San Benito High School - Math Tutor, Volunteer 2010-2011
- Junior Achievement Program at Bluebonnet Trial Elementary School, Volunteer 2008
- Texas A&M and University of Guanajuato Engineering/Cultural Exchange Program, Committee Member 2006-2007
- Manor High School - Applied Materials Technology, Volunteer 2008
- Vocational Presentation for Colegio Don Bosco H.S. Mexico, Presenter 2006, 2007, 2011